

# **NURSERY POLICIES**

| Policy Name:                   |
|--------------------------------|
| Employment and Staffing Policy |

### **General Welfare Requirement:**

Safeguarding and Promoting Children's Welfare

 The provider must promote the good health of the children, take necessary steps to prevent the spread of infection, and take appropriate action when they are ill.

| Policy Date:        | 01 January 2023                   |
|---------------------|-----------------------------------|
| Author(s):          | Little Nick Nursery and Preschool |
| Policy Review Date: | 01 January 2023                   |
| Review Regularity:  | Annually                          |

Signed:  $\mathcal{K}.\mathcal{N}icholas$ Signed:  $\mathcal{R}.\mathcal{D}owns$ 



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## First Aid Policy

#### **Policy statement**

In our setting staff are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children.

#### **Procedures**

The first aid kit:

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages (ideally at least one should be sterile) x 4.
- Sterile dressings:
  - a) Small (formerly Medium No 8) x 3.
  - b) Medium (formerly Large No 9) HSE 1 x 3.
  - c) Large (formerly Extra Large No 3) HSE 2 x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing 2.
- Container or 6 safety pins 1.
- Guidance card as recommended by HSE 1.

In addition to the first aid equipment, each box should be supplied with:

- 2 pairs of disposable plastic (PVC or vinyl) gloves.
- 1 plastic disposable apron.
- a children's forehead 'strip' thermometer.

The first aid box is easily accessible to adults and is kept out of the reach of children.



- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

#### Legal framework

Health and Safety (First Aid) Regulations (1981)

### Further guidance

- First Aid at Work: Your questions answered (HSE Revised 2009)
- Basic Advice on First Aid at Work (HSE Revised 2008)
- Guidance on First Aid for Schools (DfEE)