

Policy Name:

Student Placement Policy

General Welfare Requirement:

Suitable People

- Providers must ensure that adults looking after children, or having unsupervised access to them, are suitable to do so.

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Author(s):	Little Nick Nursery and Preschool
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Student Placement Policy

Policy statement

Little Nick Nursery and Preschool recognises that qualifications and training make an important contribution to the quality of the care and education provided by early years settings. As part of our commitment to quality, we offer placements to students undertaking early years qualifications and training.

We aim to provide for students on placement with us experiences that contribute to the successful completion of their studies and that provide examples of quality practice in early years care and education.

Procedures

- We require students on qualification courses to meet the 'suitable person' requirements of Ofsted and have DBS checks carried out.
- We have a student mentor
- We supervise students under the age of 17 years at all times and do not allow them to have unsupervised access to children.
- Trainee staff employed by the setting may be included in the ratios if they are deemed competent.
- We take out employers' liability insurance and public liability insurance, which covers both trainees and voluntary helpers.
- We require students to keep to our confidentiality policy.
- We co-operate with students' tutors in order to help students to fulfil the requirements of their course of study.
- We provide students, at the first session of their placement, with a short induction on how our setting is managed, how our sessions are organised and our policies and procedures.
- Students are assigned a mentor who will work through their induction pack with them
- We communicate a positive message to students about the value of qualifications and training.
- We make the needs of the children paramount by not admitting students in numbers that hinder the essential work of the setting.